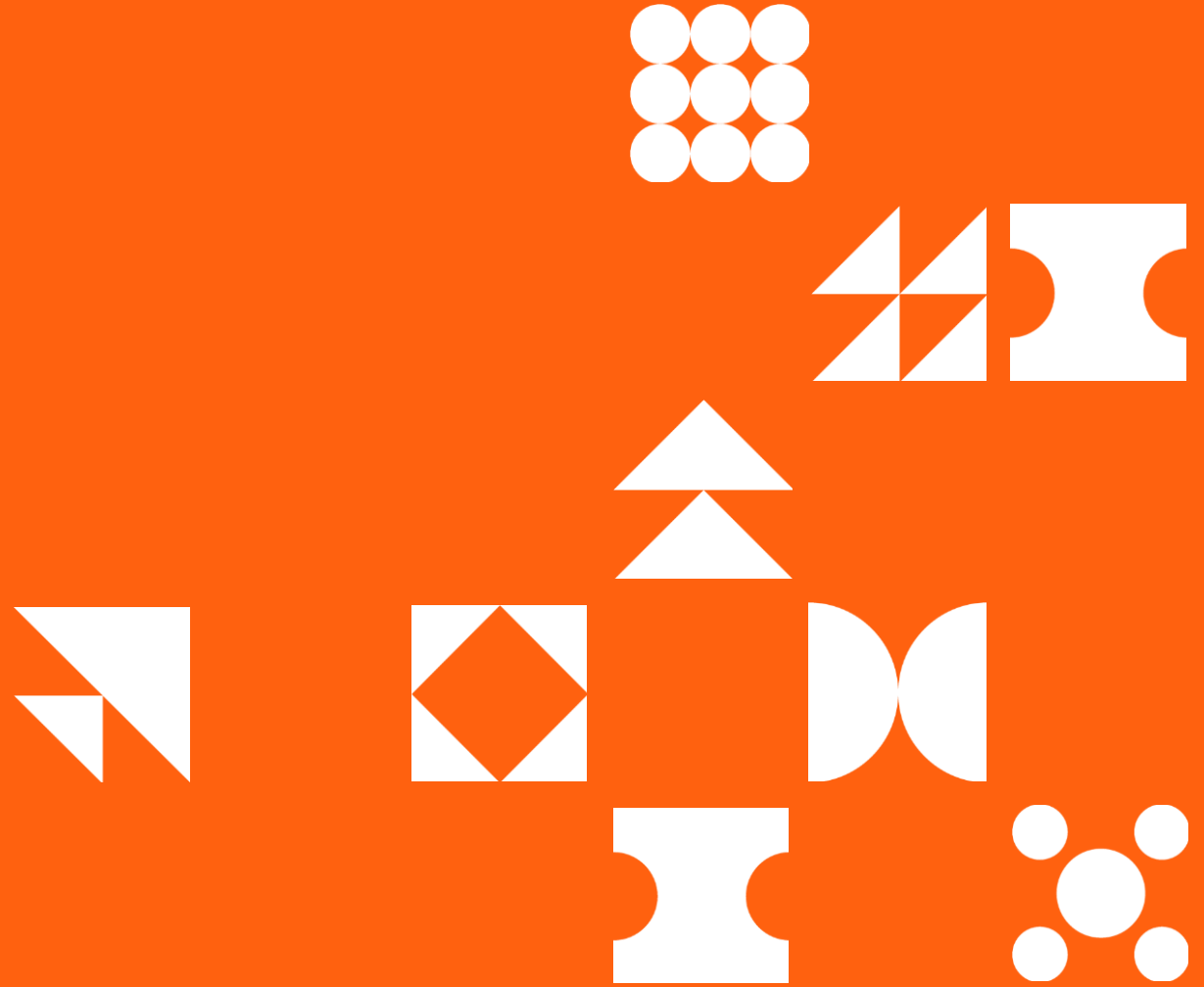


PMI SE - WEB

Functionality



Recent updates



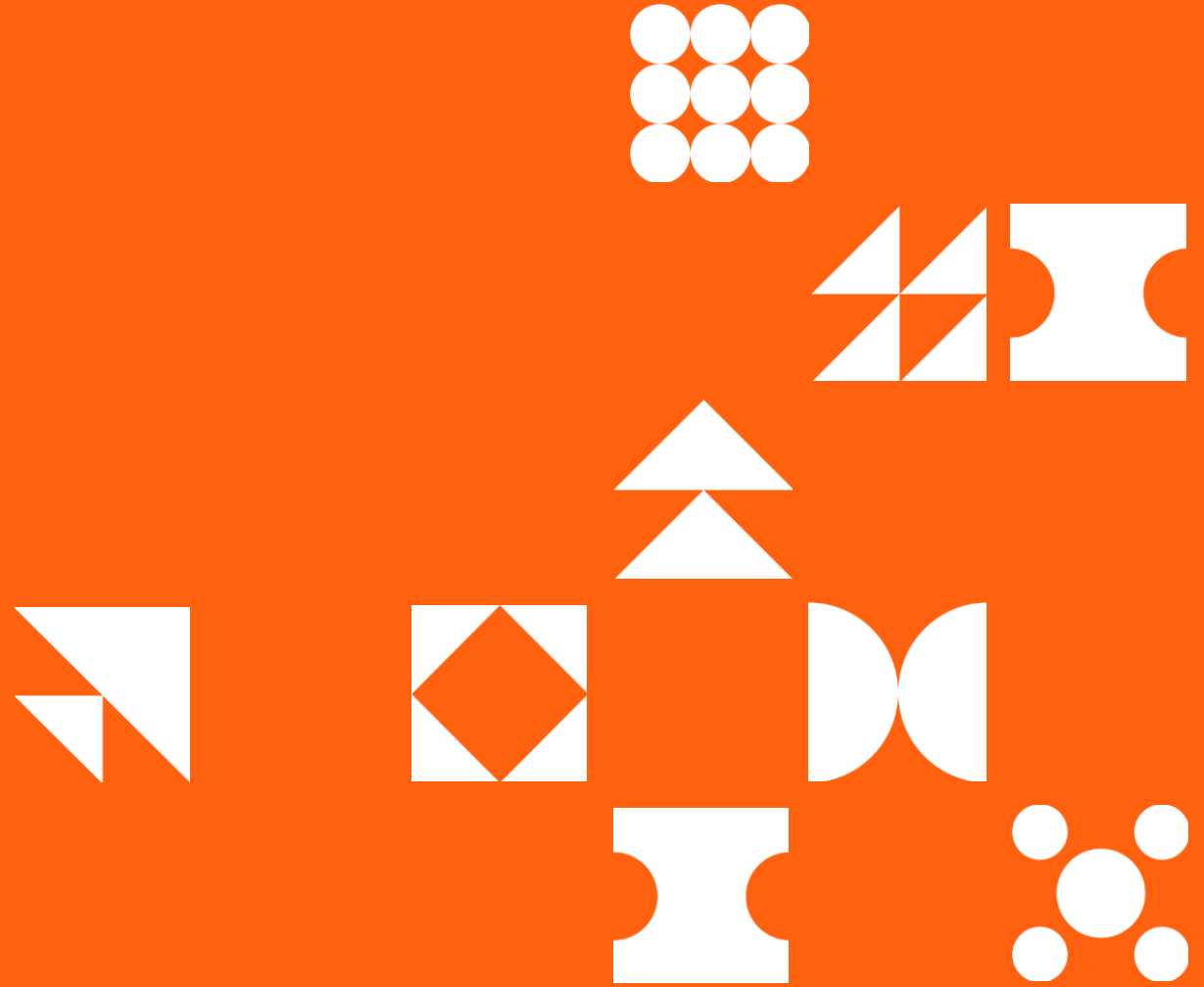


PMI-SE Web App Updates November 2023

Summary

- Updated functionality and design of the profile page
- Additional support for managing mentorship relations and Mentorship program participation
- Improved search for other individuals that have signed up for the mentorship program, based on role (mentor/mentee), interests, competences, name
- Button to initiate connections between mentors and mentees
- Mentorship request email for acceptance or rejection
- Reminder email for mentorship participation
- Message in My Contact and in the My Contacts list
- Option to change/update the contact relation
- “My QR-code in the profile for faster and easier connections

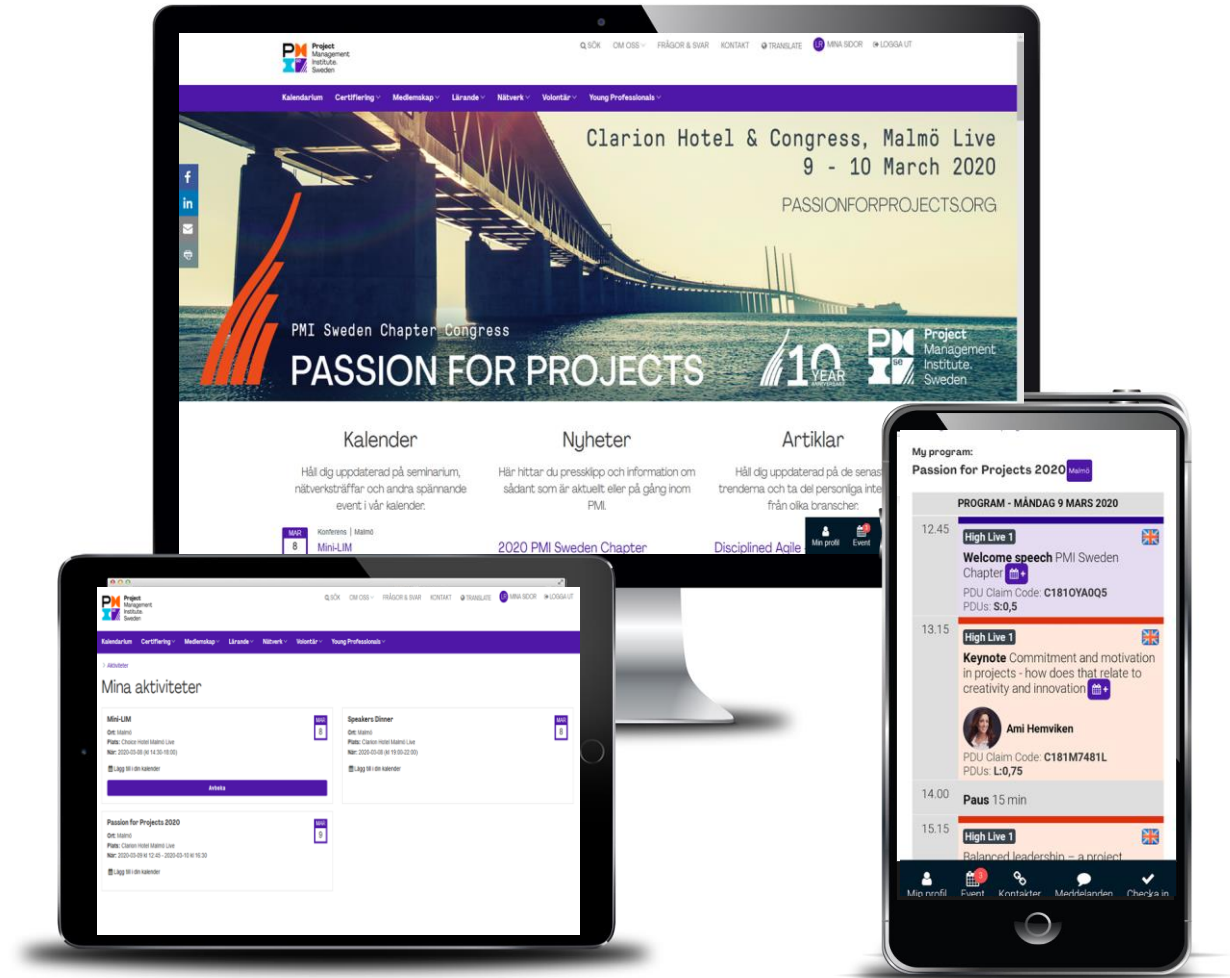
General functionality



Launching The Updated PMI SE Web App

We have now improved the PMI Sweden Web by adding even more member value to the web, tablet and mobile users.

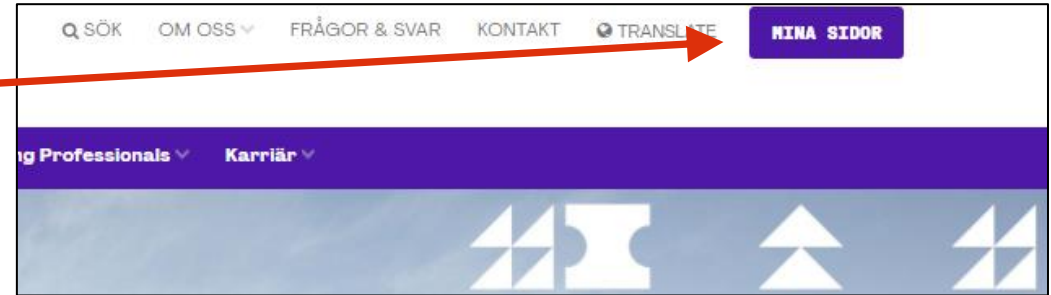
<https://www.pmi-se.org>



The PMI SE Web App – Logging in

Start by logging in to pmi-se.org

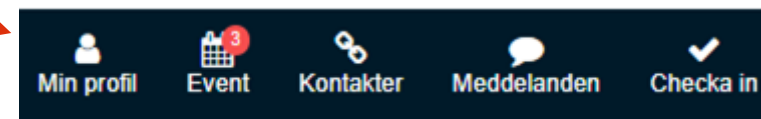
To log in click on “Mina sidor”



Enter your email address or PMI membership ID and password and click “Logga in”

A screenshot of the login form titled 'Logga in'. It contains two input fields: 'E-post eller PMI Medlemsnummer:' with the email 'larsrylander@telia.com' entered, and 'Lösenord:' with masked characters. Below the fields is a checkbox for 'Kom ihåg mig' and a purple 'Logga in' button. At the bottom, there are links for 'Registrera konto' and 'Glömt lösenord'. A red arrow points from the text 'click “Logga in”' to the 'Logga in' button.

When you have successfully logged in, you will see the shortcut menu at the bottom of the screen. Use this menu to navigate to the different functions described in this quick reference.



The PMI SE Web App – Updating your Profile

Start by updating you own profile

Start using the new functionality by updating your profile, adding contact information and selecting your preferences. Login is required.

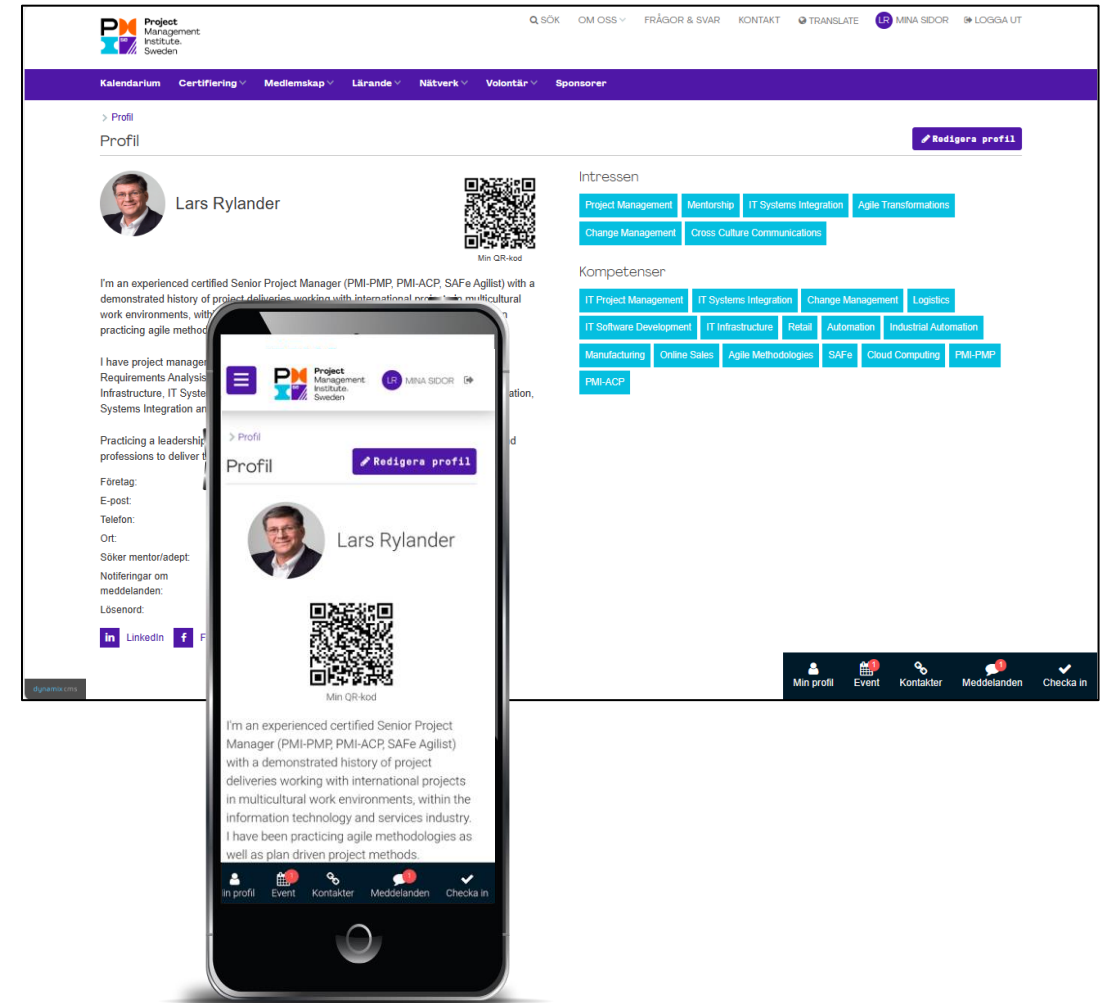
Some basic information is inherited from pmi.org and cannot be changed. To updated that, you will need to do that in your profile on <https://www.pmi.org/>

Adding a photo will make your profile look better, more personal and make it easier to find you.

Showing the integrated QR code on your mobile device for someone else to scan, makes it smooth and easy to connect with others

You may also chose what users will be able to see and connect to you.

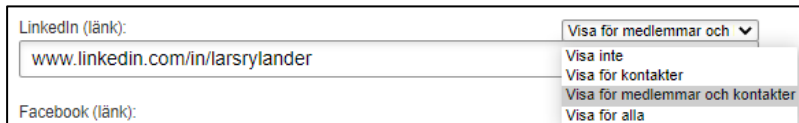
Password may also be changed here.



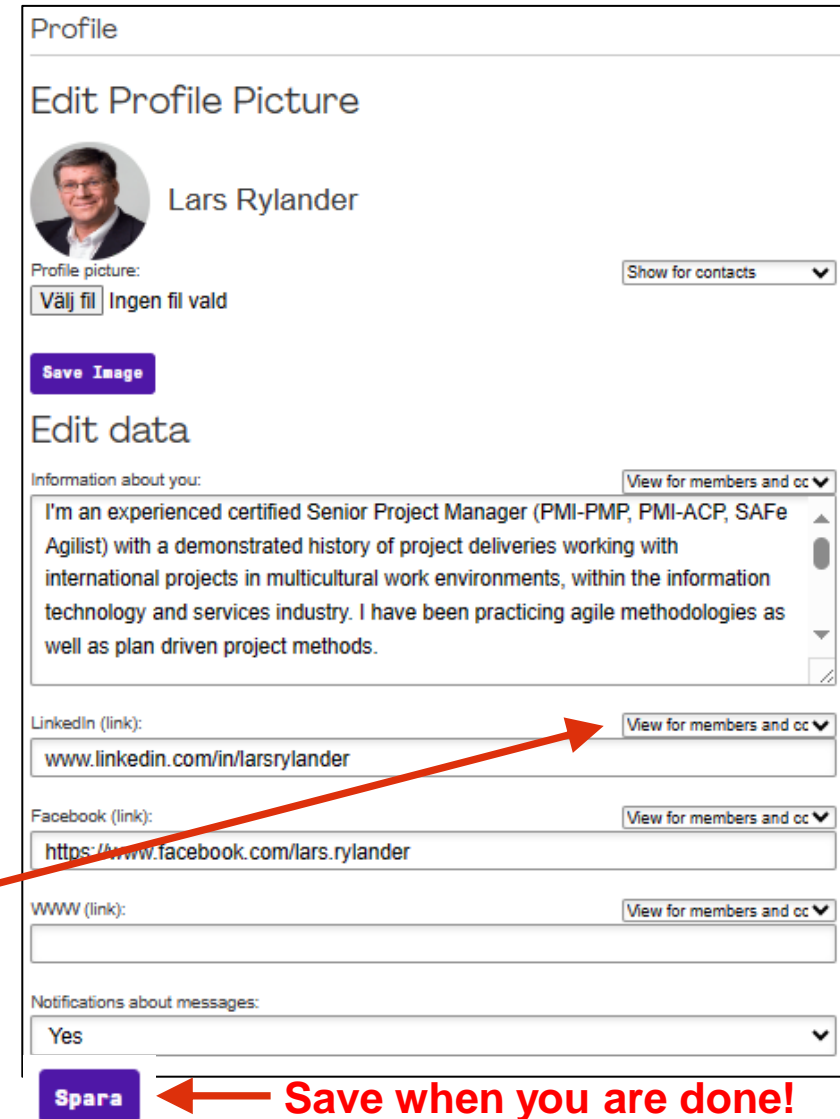
The PMI SE Web App – Updating your Profile – Updated

Updating your profile

- Profile presentation
 - You can now provide a short presentation of your self
- Link to your LinkedIn profile
 - If you want to share your LinkedIn profile, please add your public profile URL
- Link to your Facebook profile
 - If you want to share your Facebook profile, please add your public profile URL
- Web site link
 - If you want to share your web page, please add your web site URL
- Select whom to share the information with



A screenshot of a sharing dropdown menu. The menu is open, showing options for sharing the information with different groups of people. The options are: 'Visa för medlemmar och', 'Visa inte', 'Visa för kontakter', 'Visa för medlemmar och kontakter', and 'Visa för alla'. The text 'LinkedIn (länk):' and 'Facebook (länk):' are visible above the menu.



A screenshot of the 'Profile' update form in the PMI SE Web App. The form is titled 'Profile' and shows the user's name 'Lars Rylander' and a profile picture. Below the profile picture, there is a 'Profile picture:' section with a 'Välj fil' button and 'Ingen fil vald' text. A 'Save Image' button is also present. The 'Edit data' section includes a text area for 'Information about you:' with a 'View for members and cc' dropdown. Below this are three fields for social media links: 'LinkedIn (link):' with the URL 'www.linkedin.com/in/larsrylander', 'Facebook (link):' with the URL 'https://www.facebook.com/lars.rylander', and 'WWW (link):'. Each link field has a 'View for members and cc' dropdown. At the bottom, there is a 'Notifications about messages:' dropdown set to 'Yes' and a 'Spara' button. A red arrow points from the 'Spara' button to the text 'Save when you are done!'.

The PMI SE Web App – Updating your Profile

Updating your profile

- Mentorship
 - Here you can indicate if you are looking for a mentor, mentee or both
- Interests
 - Add interest that you would like to share in your profile
- Competences
 - Add competences that you would like to share in your profile
- Change password
 - Enter your current password
 - Enter your new password
 - Confirm your new password

Click to save your new password

Mentorship

Looking for mentor/adept:
Mentor and mentee

Save

Interests

Project Management Mentorship IT Systems Integration Agile Transformations

Change Management Cross Cultural Communications

New interest:

add

Skills

IT Project Management IT Systems Integration Change Management Logistics

IT Software Development IT Infrastructure Retail Automation Industrial Automation

Manufacturing Online Sales Agile Methodologies SAFe Cloud Computing PMI-PMP

PMI-ACP

New competence:

add

change Password

Old password:

New password:

Repeat password:

change Password

The PMI SE Web App - Connections

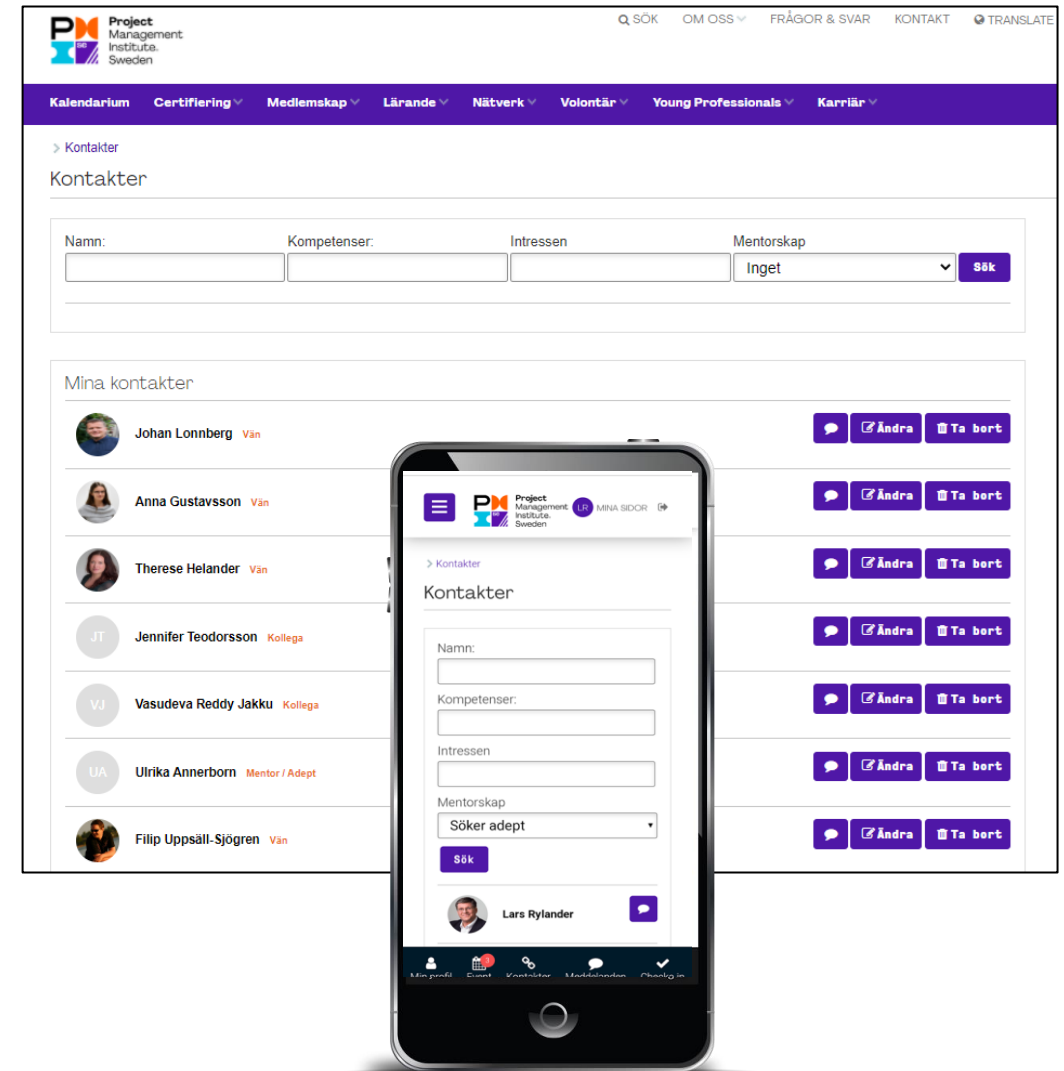
Search and manage Connections

You may search for other registered members and non-members.

Provided that they have chosen to make themselves available for others. Depending on their settings you will be able to see photo and contact information. You can add and remove contacts here.

You can search for the following:

- Name
- Competences
- Interests
- Mentorship: Looking for a mentor or mentee/adept



The PMI SE Web App - Messaging

Send messages from the search page

You may create and send messages directly from the search page. Click on the message button in the search result list to start a new conversation.

Kontakter

Namn: Kompetenser: Intressen Mentorskap

Söker adept

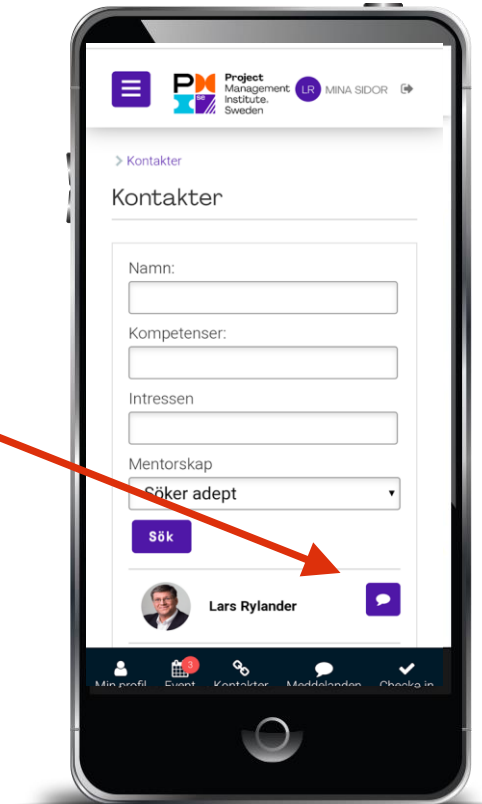
Lars Rylander

This will bring up the messaging function.

Nytt meddelande

Ämne:

Till:



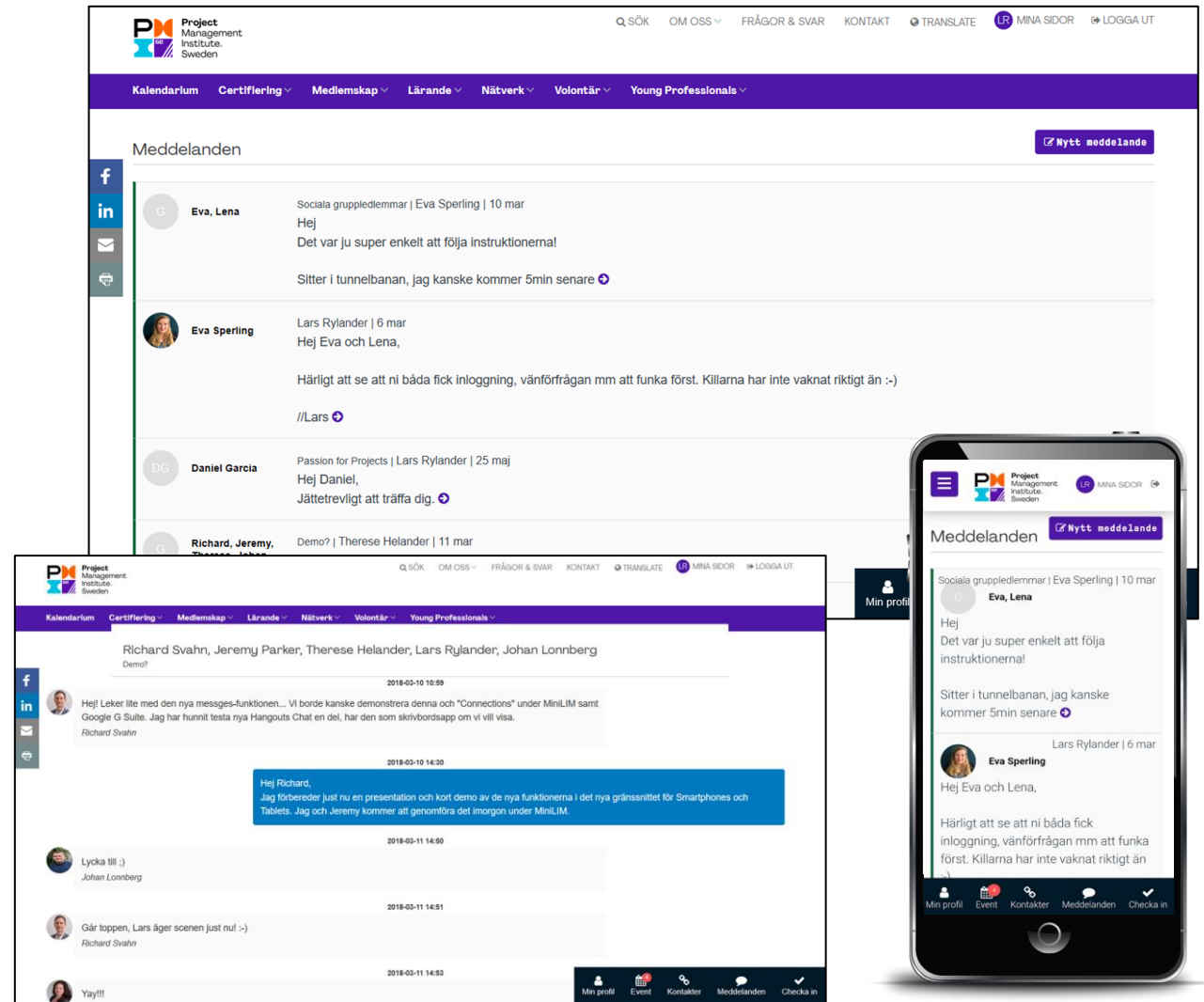
The PMI SE Web App - Messages

Keep in touch with Messaging

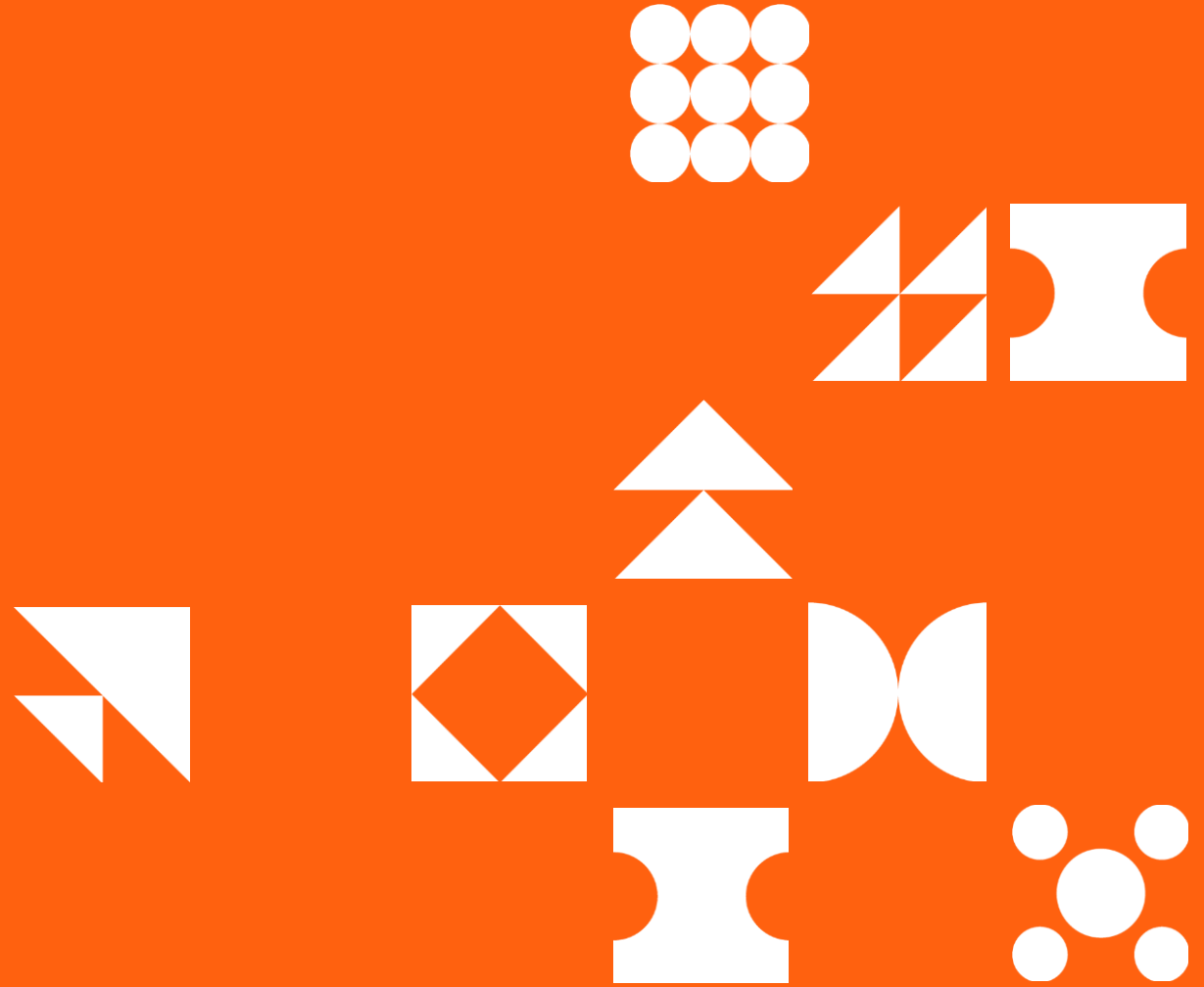
You may send and receive messages with your contacts.

Messages is not an email function, but more similar to the messaging functionality on other social media platforms.

It works similar on all device platforms, except for the interface being slightly more limited on your smartphone.



Mentorship functionality



The PMI SE Web App – Manage your mentorship connection

Updating your profile

You should always start with updating you own profile as detailed as possible with a good presentation, and update mentorship related details

- Mentorship
 - Here you should indicate if you are looking for a mentor, mentee or both
- Interests
 - Add interest that you would like to share in your profile
 - This will also provide guidance for the mentor or mentee you are looking for
- Skills and Competences
 - Add competences that you would like to share in your profile
 - This is very useful as a guidance for the mentor or mentee you are looking for

Mentorship

Looking for mentor/adept:
Mentor and mentee

Save

Interests

Project Management Mentorship IT Systems Integration Agile Transformations
Change Management Cross Cultural Communications

New interest:

add

Skills

IT Project Management IT Systems Integration Change Management Logistics
IT Software Development IT Infrastructure Retail Automation Industrial Automation
Manufacturing Online Sales Agile Methodologies SAFe Cloud Computing PMI-PMP
PMI-ACP

New competence:

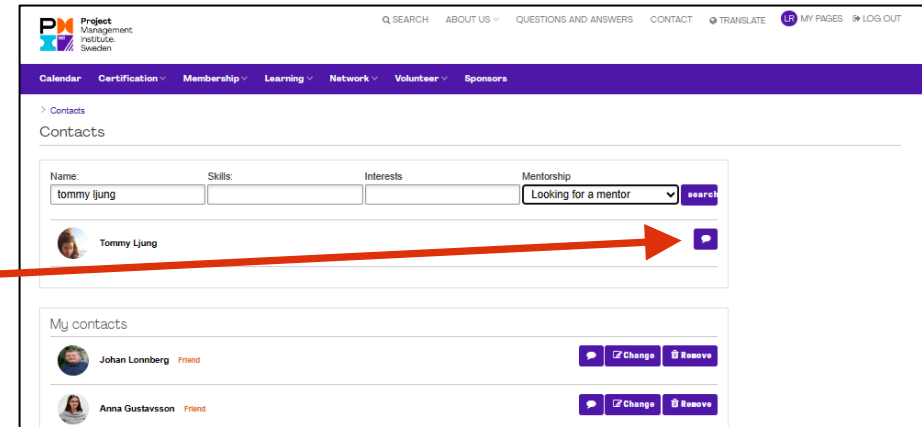
add

The PMI SE Web App – Manage your mentorship connection

Search and manage Mentorship Connections

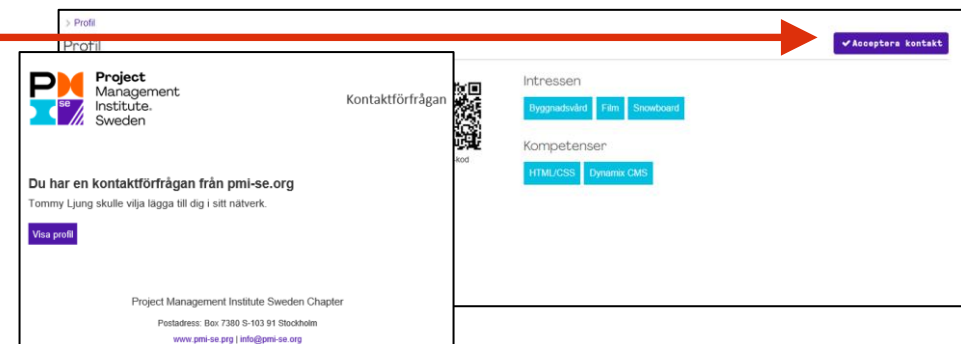
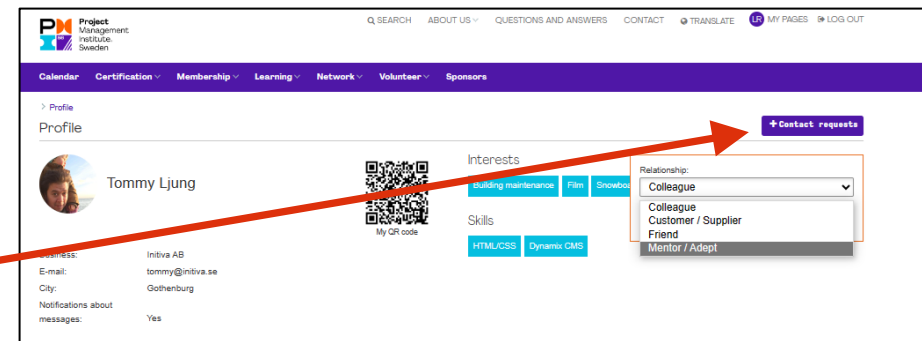
On the Contacts page you can search for other members that are looking for a mentor or mentee

- If you find someone you would like to connect to, you can start by using the messaging functionality to reach out and discuss.



When you found a suitable candidate you would like to connect with and you agreed on starting a mentorship relation:

- Open that person's profile and click "Contact request" and select the relationship "Mentor/Adept" from the drop-down list
- An email will now be sent to the other person to accept or reject your request. They may also reach out to you to discuss if they like to do so in advance of accepting the request

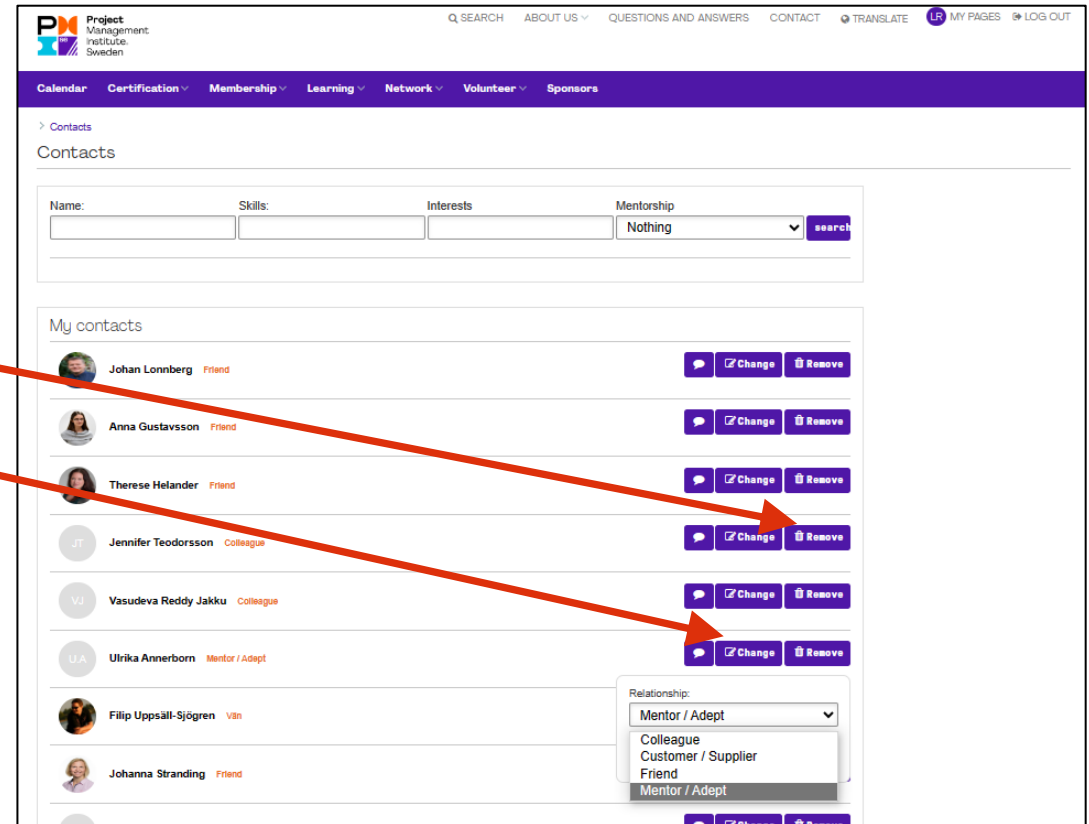


The PMI SE Web App – Manage your mentorship connection

Search and manage Mentorship Connections

If you would like to disconnect from someone or ending a mentorship connection, you can

- Remove a connection completely
- Change the connection type



The PMI SE Web App – Manage your mentorship participation

Mentorship status update emails

If you have indicated that you are looking for a mentor or mentee in your profile, you will periodically receive an email to respond to

- We will ask you if you are still looking for a mentee or mentor
- The email contains a question to you to respond to
- When responding you will update the status of the mentorship information in your profile

Mentorship

Looking for mentor/adept:
Mentor and mentee

Save

Interests

Project Management Mentorship IT Systems Integration Agile Transformations

Change Management Cross Cultural Communications

New interest:

add

Skills

IT Project Management IT Systems Integration Change Management Logistics

IT Software Development IT Infrastructure Retail Automation Industrial Automation

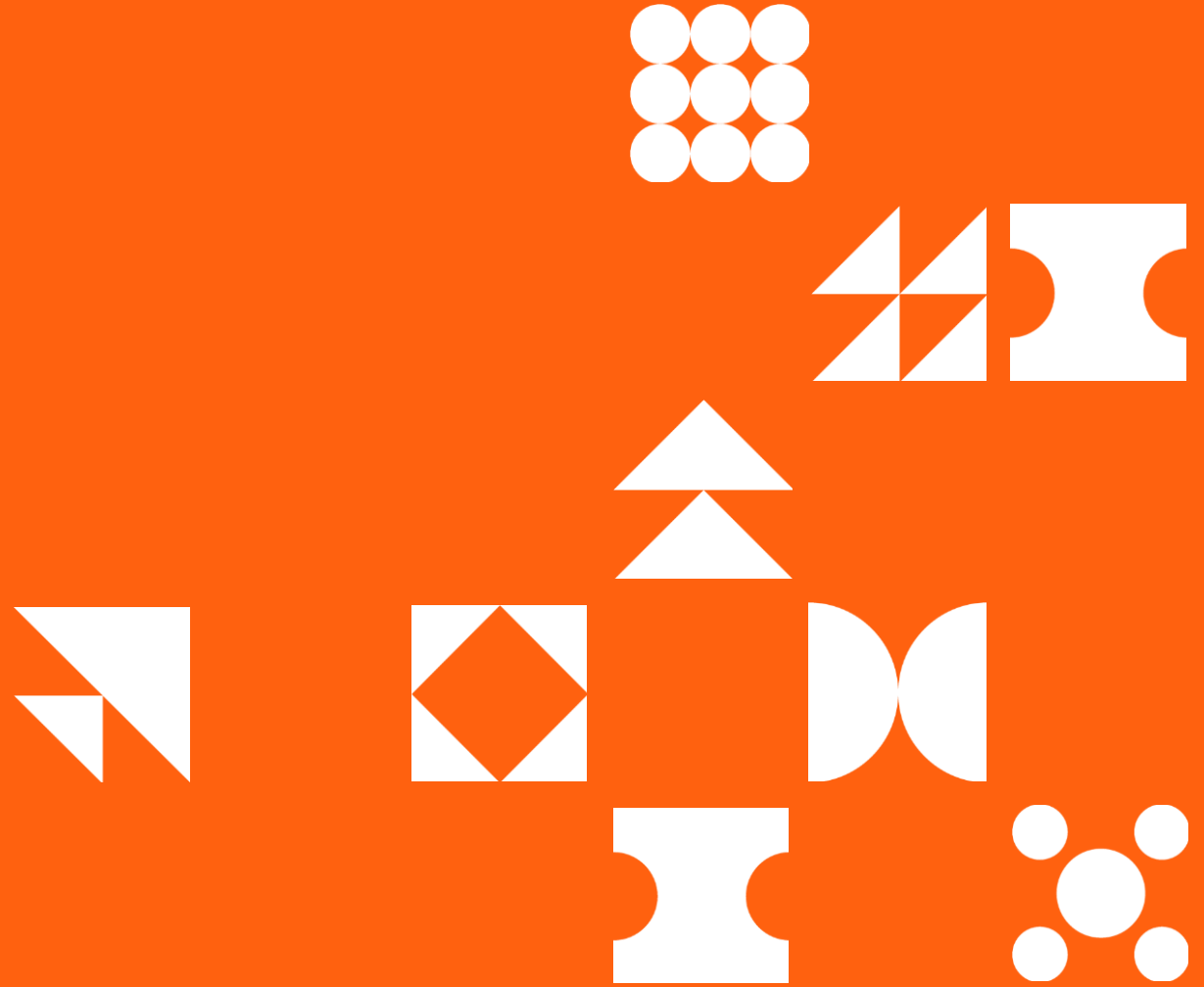
Manufacturing Online Sales Agile Methodologies SAFe Cloud Computing PMI-PMP

PMI-ACP

New competence:

add

Event functionality



The PMI SE Web App - Events

See, search and book and unbook events

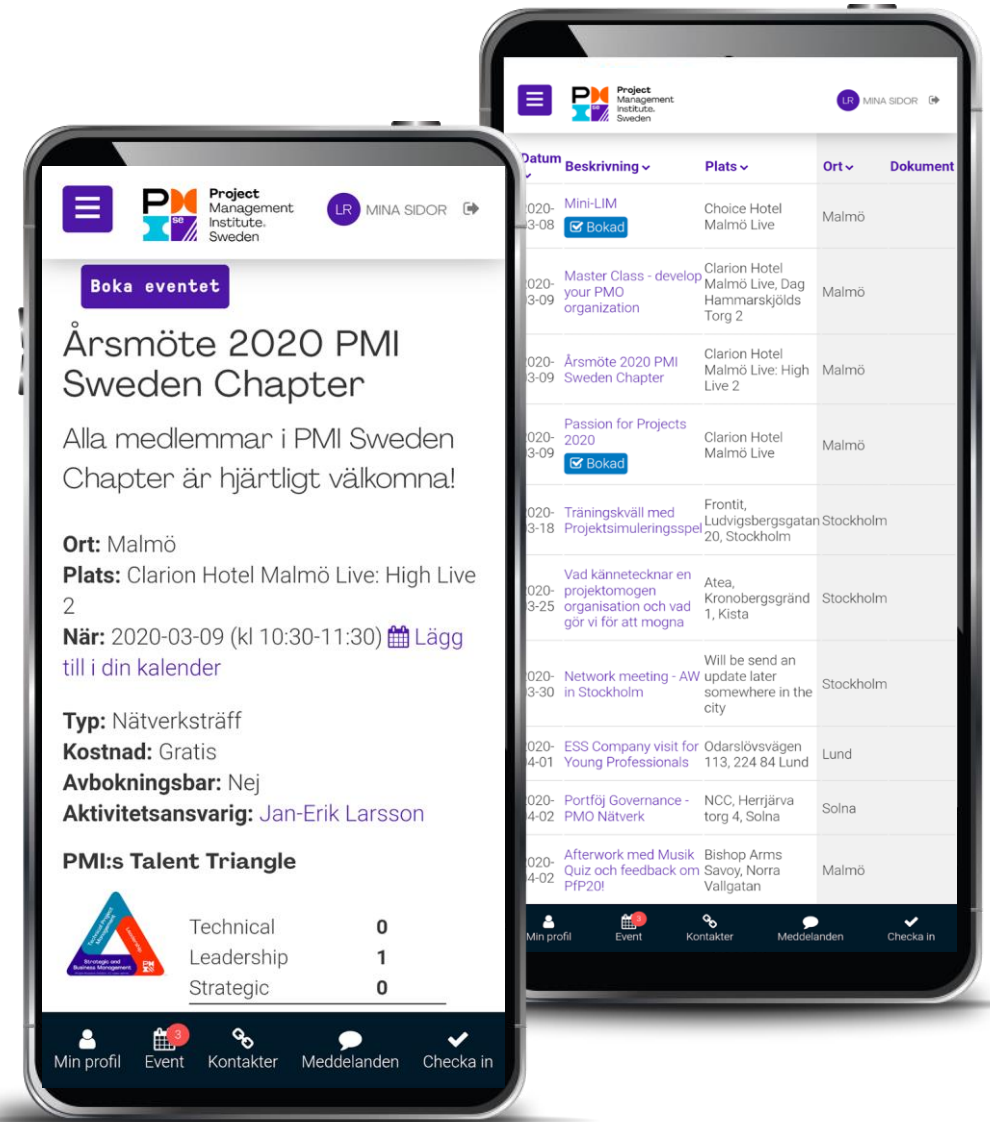
All functionality is similar to the ones when using the full web interface.

You may add bookings to your own calendar.
(Somewhat dependent on your device calendar functionality).

Book a seat for interactive sessions

If you are logged in and have registered for Passion for Projects, you may also reserve your seat for the interactive sessions during the conference. The reservation will show up under "Events" in the app with further information regarding the sessions.

This is also be available from the Passion for Project Program pages.



The PMI SE Web App – Passion for Projects Program

Mark your favorite seminars

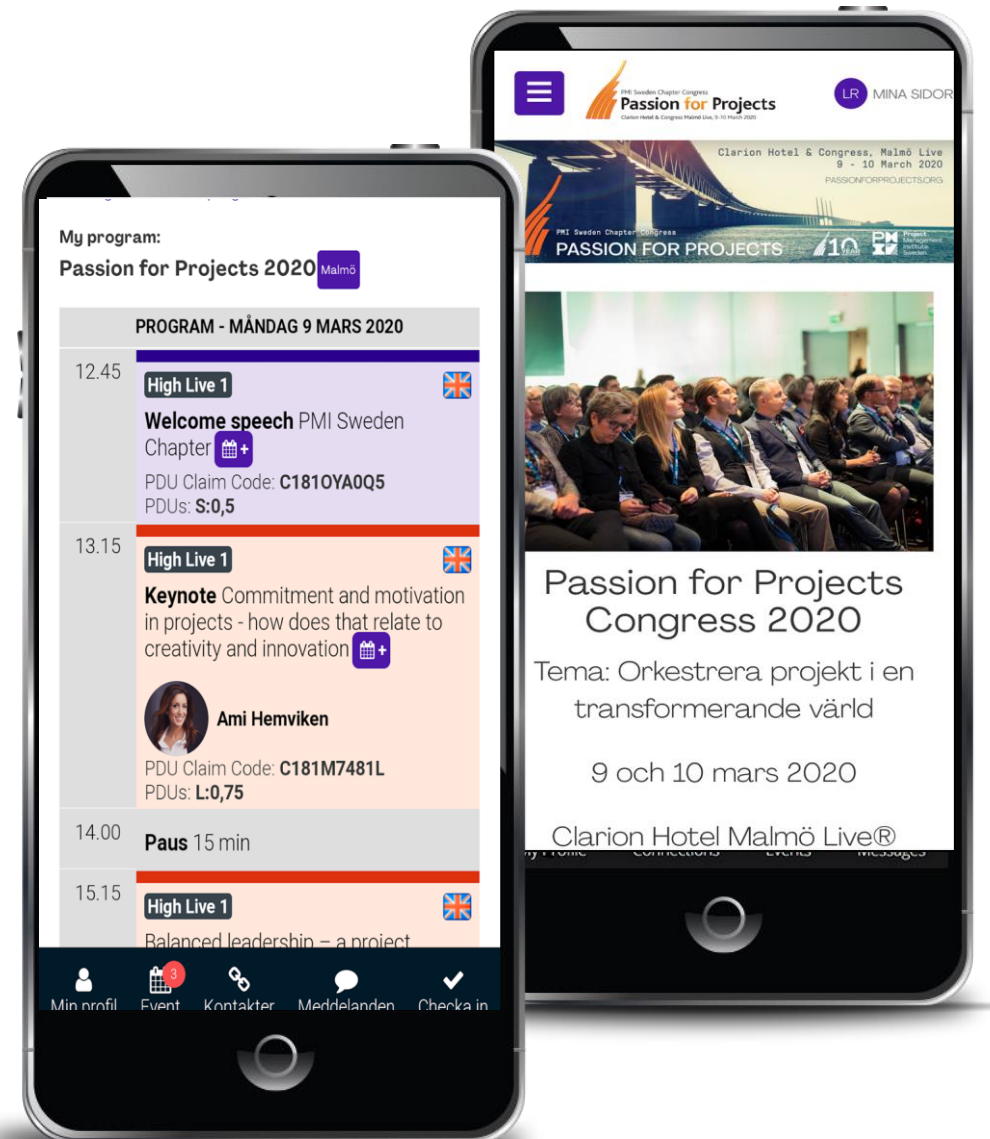
In the detailed program you find the seminar timings, location, speaker information etc. Take your time and mark your favorite seminars, then simplify by filtering out the favorite seminars you want to attend to. After the conference, you can also use your favorite seminar list when claiming your PDUs.

Book a seat for interactive sessions

Reserve your seat for the interactive sessions during the conference. The reservation will show up under "Events" in the app with further information regarding the sessions.

Get new friends and connections

If you update your own Member Profile you will be visible for others and be able to connect to other attendees. You will be able to communicate with your peers during the conference, and of course afterwards as well.



The PMI SE Web App – Passion for Projects Program

My Program

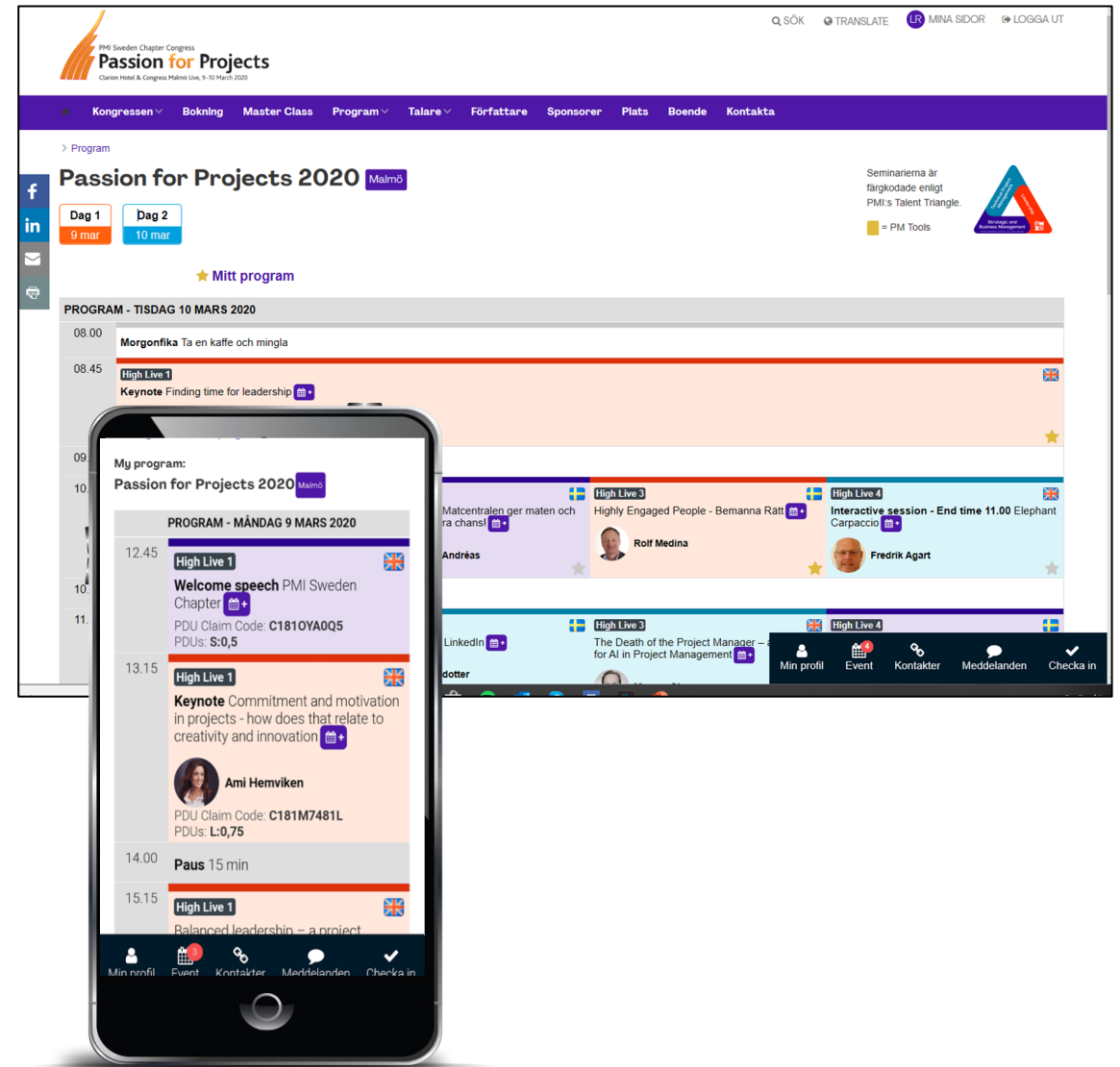
You can easily create your own personalized seminar program by marking your favorites. This will also be available in the smartphone interface, making your planning a lot easier.

Book a seat for interactive sessions from My Program

Reserve your seat for the interactive sessions during the conference. The reservation will show up under "Events" in the app with further information regarding the sessions.

Add your booking to your personal calendar from My Program

This will require your calendar to meet the requirements for this functionality. Works on most devices, but not all.



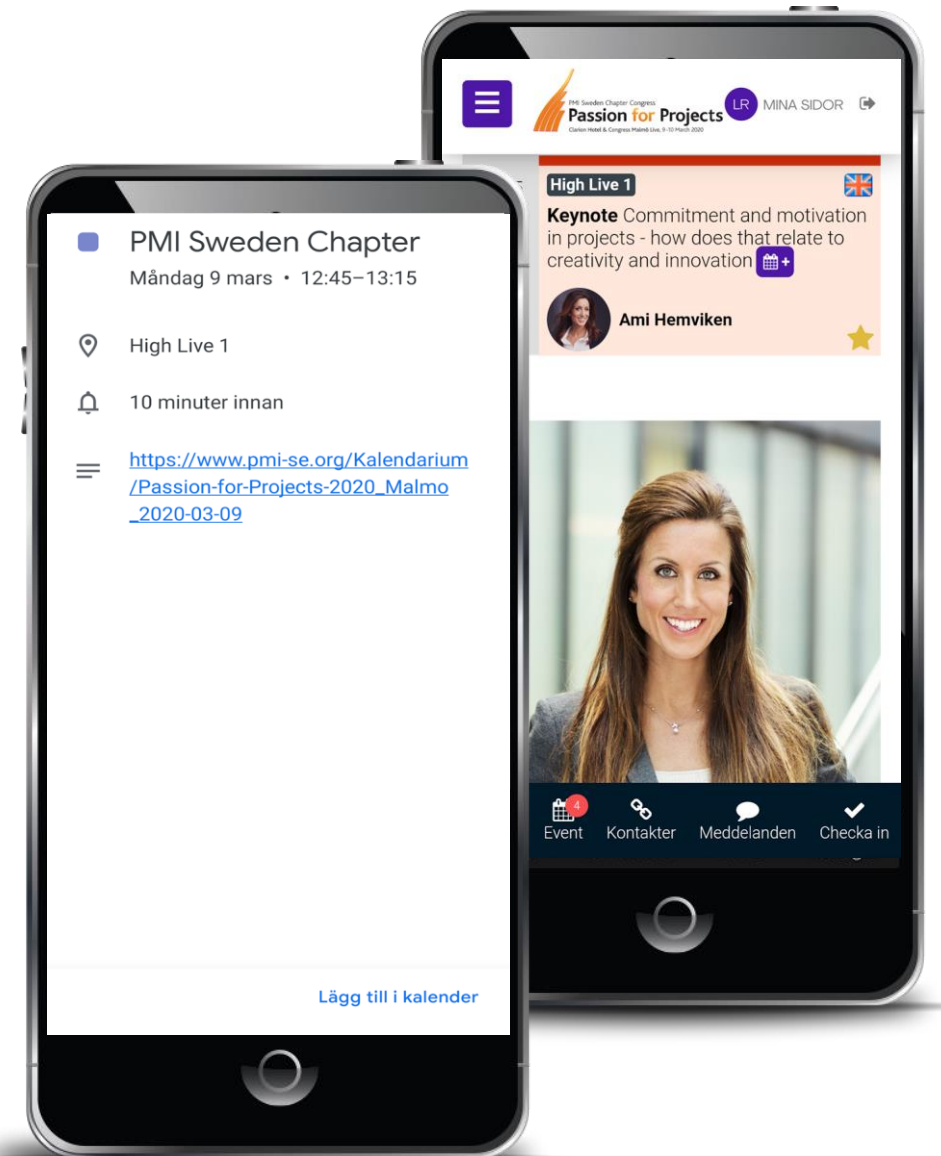
The PMI SE Web App – Passion for Projects Program

See Speaker information

By clicking on the speaker in the seminar program, you will be able to see the speaker presentation and information related to the seminar.

Add your booking to your personal calendar

This will require your calendar to meet the requirements for this functionality. Works on most devices, but not all.

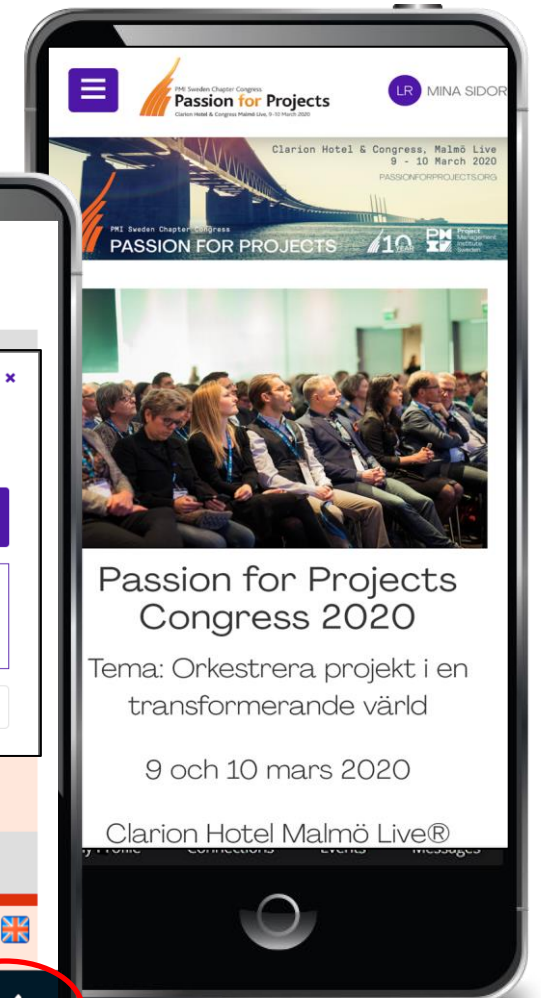
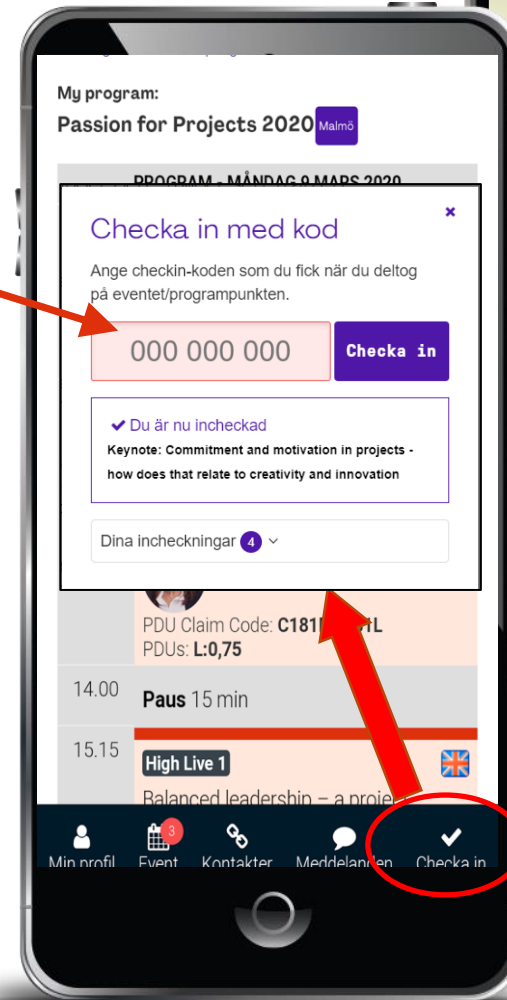


The PMI SE Web App – Passion for Projects

New easier way to claim your PDUs

If you use the new Check-in function at the seminar you are attending, the PDUs will automatically be added to your PMI account.

- Now also supports scanning a check-in QR code if shared during the seminar or event
- No PDU Claim Codes to keep track of
- No need to remember to do this manually afterwards
- During the seminar the 9 digit code will be shared with you
- Just type that in using the Check-In function
- This function requires you to be a member of the PMI Sweden Chapter and that you log in using your PMI account.



The PMI SE Web App – Passion for Projects

Provide your feedback of each seminar
We have added a new functionality allowing you to provide feedback for each seminar you are attending during the Passion for Projects Conference, using any device including your mobile phone.

Välkommen att ge feedback!

Vad är ditt övergripande betyg för sessionen?
★ ★ ★ ★ ★

Hur betygsätter du talaren/talarnas framförande?
★ ★ ★ ★ ★

Hur betygsätter du sessionens faktainnehåll?
★ ★ ★ ★ ★

Här kan du motivera din betygsättning (valfritt)

Skicka in betyg

